

The Bolton Lakes Regional Water Pollution Control Authority (BLRWPCA) held a meeting on September 29, 2010 at the Bolton Town Hall with Chair Robert Morra presiding. Also in attendance were: members Noel Gessay, Mark Turkington and Daniel Wright; alternates Joyce Stille and John Ward (7:15 P.M.); David Ignatowicz, Vernon Water Pollution Control; Marshall Gaston, Fuss & O'Neill; and from the Town of Coventry Tim Webb and Matthew Twerdy.

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**1. CALL TO ORDER**

Mr. Morra called the meeting to order at 7:07 P.M., Alternates were made voting members.

**2. PUBLIC COMMENT**

None.

**3. ACCEPTANCE OF MEETING MINUTES:**

Ms. Stille, seconded by Mr. Gaston, moved to accept the minutes of the June 23, 2010 meeting of the BLRWPCA as presented. Motion passed with Ms. Stille abstaining.

**4. PENDING BUSINESS**

**H. Consider Town of Coventry Request for Extension of Sewer**

By consensus, the group agreed to address this issue prior to other business.

The Town of Coventry had always been interested in a possible expansion of the BLRWPCA sewer into Coventry. However, CT DEP and OPM had been opposed to any expansion and tied funding to their opposition. Ms. Stille had attended a meeting with Coventry officials, Representative Lewis, Eastern Highlands Health District official, CT DEP. As a result of the meeting, it appears that CT DEP may be willing to modify its position. Coventry Town Manager has requested an extension consideration at no risk to the BLRWPCA.

A motion was made by Ms. Stille, seconded by Mr. Wright, to authorize the chair to move forward with an arrangement with Coventry based on the following conditions:

1. The change does not delay the bidding or construction of our project.
2. That the regional WPCA bears no expense, construction, engineering, or related expenses, for this change.
3. That the Town of Coventry and it's WPCA understand that this approval does not grant nor guarantee future approval to use this pipe and if future use is denied that no reimbursement for Coventry expenses will be sought.
4. That the approval is predicated on no loss of revenue from various grant sources.
5. That approval is contingent on State authorizations and approval by Manchester and other agencies as may be necessary.

The motion passed unanimously.

**A. Status Report on Sewer Project**

**1. Phase 1 Construction**

- a. A crew finished installing the low pressure sewer pipe using horizontal directional drilling installation method. They have gone from Georgina's to the gore area by I-384.
- b. The lateral pipe crews have completed installing all services with the exception of Preuss's and Fiano's.
- c. Change Order 2 is under development to document adjustments of contract time and value.
- d. The contractor's progress was hindered a result of the difficulty that was experienced in removing rock. A request for a cost adjustment has been requested by the contractor and is supported by Rural Development.
- e. Phase 1 construction has ramped up in recent weeks to meet the October 5 substantial completion date.

A motion was made by Ms. Stille, seconded by Mr. Gessay, to authorize the chair to take all actions necessary regarding a change order for Phase 1 due to conditions at Shady Glen. Motion unanimously passed.

## **2. Phase 2 Construction**

- a. Shop drawing reviews are underway and +-98% complete.
- b. Grinder Pump agreement and Easement acquisitions are ongoing.
- c. A request for a time extension of the Right of entry to cross the rail/trail was requested and is in process.
- d. DOT will not release the contractor's bonds for this phase until the maintenance agreement is in-place and registered in the land records. The draft maintenance agreement has been received from DOT and is under review by BLRWPCA's counsel.
- e. The contractor has started installing pipe along Boston Turnpike working from east to west at the request of DOT.
- f. Pre-blast surveys were completed, which include baseline water samplings for selected properties based upon the contractors drilled rock profiles. No water supply issues were identified.
- g. Most of the blasting between lakeside Circle and Quarry Road has been completed.
- h. The mainline pipe crew completed the mainline pipe installation on Keeney Drive. One grinder pump agreement is outstanding.
- i. F&O has been meeting with the home owners to address concerns.
- j. Change order was proposed to Rural Development and DEP to delete Vernon Road from Contract 2 and to add the first 4 sheets of Contract 3 to Phase 2. This would be done to give the RTE 44/Boston Turnpike work a winter season to settle out before DOT paves this area. If the needed approvals are not received then the Phase 3 would be bid as originally proposed.

## **3. Phase 3 Construction**

- a. 100% plans are scheduled to be submitted to DEP on Thursday, 10/01/10.

- b. Preliminary comments received from EHHD have been addressed and resubmitted for review.
- c. DOT comments were received and addressed with the exception of adding some drainage pipe near the intersection of Rte 44 and South Road. The plans have been upgraded to address their concern about maintaining the existing ditch line.
- d. Plans were submitted to Inland Wetland Commission on 9/28/10.

**4. Financial Report**

Clean Water Fund reimbursement #17 and Rural Development Budget Summary #17 were submitted for processing.

**B. Consider and act upon modification to Contract 2**

A motion was made by Ms. Stille, seconded by Mr. Gessay, to authorize the chair to take all actions necessary to modify Contract 2 to continue work on Route 44 to the Town line instead of Vernon Road as soon as discussions with contractor are complete and all approvals obtained. Motion unanimously passed.

**C. Consider and Act upon Contract 3 bidding**

A motion was made by Ms. Stille, seconded by Mr. Gessay, to authorize the chair to take all actions necessary to modify the documents and to proceed with the Contract 3 bidding based on possible modifications made to Contract 2. Motion unanimously passed.

**D. Discussion regarding Rural Development closing for Phase 1 Construction**

Due to personal issues, our attorney has not been able to complete the documentation necessary for the Rural Development closing.

**F. Review of Rules and Regulations**

A copy of the Rules and Regulations were distributed for review and comment. They are 99% complete.

**G. Review of Assessments**

Information on benefit assessments and a draft benefit assessment policy were distributed for review.

**I. Next Steps**

The rules and regulations and benefit assessment policy need to be finalized for adoption.

**5. REPORT OF THE CHAIR**

**Hold Harmless Agreement**

Due to an accident on Hillcrest Road that involved the contractor, the Town of Bolton requests the BLRWPCA to hold the Town harmless for sewer work.

A motion was made by Mr. Ward, seconded by Ms. Stille, to authorize the chair to act on behalf of the BLRWPCA to limit liability by holding the two Towns harmless on this issue and in the future. Motion unanimously passed.

**6. ANY ADDITIONAL MATTERS/OTHER BUSINESS**

The BLRWPCA will host a check presentation from Rural Development on October 6<sup>th</sup> at Indian Notch Park.

**4. PENDING BUSINESS**

**E. Discussion on Administrator**

The group reviewed the draft job description for an administrator. This needs to be finalized as soon as possible so an administrator can be hired.

**7. ADJOURNMENT**

A motion was made by Mr. Turkington, seconded by Mr. Gessay, to adjourn the meeting at 9:30 P.M. Motion unanimously passed.

Respectfully Submitted,

Joyce M. Stille  
Alternate, BLRWPCA Board of Directors

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.